



Remit to: City of Harrisburg  
 PO Box 378  
 Harrisburg, OR 97446  
 Phone :( 541)995-6655  
 Fax (541)995-9244

## RIVERFRONT PARK & GAZEBO RENTAL AGREEMENT

The undersigned:

- Apply to rent the Gazebo at Riverfront Park.
- Agree to be responsible for set up and clean up.
- Agree to be responsible and hold the City of Harrisburg harmless for any injury to property or persons that results from activities related to this event.
- Is over the age of 18.
- Agree to abide by all requirements listed below.

Printed name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Driver's license #: \_\_\_\_\_ State: \_\_\_\_\_

Purpose of event: \_\_\_\_\_

Date: \_\_\_\_\_ Set up at: \_\_\_\_\_ Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Rental fee for Gazebo:	\$ 60.00
Refundable Security Deposit:	<u>\$ 300.00</u>

TOTAL DUE UPON ACCEPTANCE OF RENTAL AGREEMENT: **\$360.00**

(Please provide two checks made to the City of Harrisburg; one for \$60.00 and one for \$300.00. The \$60.00 will be cashed upon reservation. The \$300.00 will be returned after event if there is no cleaning cost or damages. If damages occur, check will be cashed and refunded accordingly within a 30 day period.)

Requirements:

1. Any organized gathering shall comply with all traffic, fire, safety and sanitary regulations.
2. No *alcoholic beverages* allowed or consumed.
3. The parking area north of the Gazebo shall be reserved for boaters.
4. No food or beverages shall be allowed in the Gazebo.
5. Cooking shall only be allowed at designated areas or with written permission from the Community Development Superintendent or his designee.
6. The rental and reservation of the Gazebo shall, if wanted, include the lawn area up to the first light pole south of the Gazebo. The rest of Riverfront Park shall be available for other users.
7. Decorations shall be confined to the Gazebo and shall not damage the structure in any manner. No nails, tacks or tape on Gazebo.
8. The person entering into the rental agreement shall be responsible for clean-up, and for providing trash receptacles.
9. Exclusive use of the Gazebo shall be limited to *four* hours.
10. These regulations may be waived by the City Council for non-profit or civic organizations.
11. Reservations must be made at least 24 hours in advance and no more than one year prior to the desired date. Reservations are not effective until the rental fee and deposit have been paid.
12. The security deposit is fully refundable, less cleaning costs or damage. The rental fee is only refundable for cancellations occurring more than 24 hours before the reserved time.
13. Violations of these requirements shall be subject to penalties, including, but not limited to the forfeiture of the Security Deposit.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_