



Harrisburg City Council Agenda May 9, 2018 6:30PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Sarah Puls, John Loshbaugh, Adam Keaton
and Youth Advisor Sarah Isom

Meeting Location: Harrisburg Senior Center located at 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *The City of Harrisburg is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655.*

1. Call to order and roll call by Mayor, Robert Duncan
2. Concerned citizen(s) in the audience. (Please limit presentation to two minutes per issue.)
3. Consent List Approval: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or

City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

The matter of Approving the Consent List.

LOCATION: The Consent List is in the Council Packet

ACTION: The Adoption of the Consent List will approve the following:

1. **The payment of the April 2018 Bills**
2. **The Minutes of March 28, 2018, and April 11, 2018**
3. **Confirmation of the Appointment of Cassandra Barney to serve on the Library Board for a term ending June 30, 2021.**

4. The matter of a Discussion(s) with Other Agencies.
IF REPRESENTATIVES OF EITHER AGENCY ARE PRESENT, A DISCUSSION FROM THE LINN COUNTY SHERIFF'S OFFICE, AND/OR THE HARRISBURG FIRE/RESCUE DISTRICT CAN BE HELD AT THIS TIME.

5. The matter of Approving Resolution No. 1185, "A RESOLUTION OF THE CITY OF HARRISBURG, OREGON, AUTHORIZING INTER-FUND BORROWING AND INTER-FUND LOANS DURING THE 2018-2019 FISCAL YEAR."

STAFF REPORT: Exhibit A: Resolution No. 1185

ACTION: Motion to Approve Resolution No. 1185, "A RESOLUTION OF THE CITY OF HARRISBURG, OREGON, AUTHORIZING INTER-FUND BORROWING AND INTER-FUND LOANS DURING THE 2018-2019 FISCAL YEAR. "

6. The matter of Approving Resolution No. 1186, "A RESOLUTION APPROPRIATING FUNDS FROM WILLAMETTE VALLEY VISITOR'S ASSOCIATION, IN CONJUNCTION WITH THE PACIFIC NORTHWEST MARATHON."

STAFF REPORT: Exhibit A: Resolution No. 1186

ACTION: Motion to Approve Resolution No. 1186, "A RESOLUTION APPROPRIATING FUNDS FROM WILLAMETTE VALLEY VISITOR'S ASSOCIATION, IN CONJUNCTION WITH THE PACIFIC NORTHWEST MARATHON."

7. The matter of Approving Resolution No. 1187, "A RESOLUTION APPROVING A \$2.00 PER MONTH RATE INCREASE FOR SOLID WASTE MANAGEMENT SERVICES PROVIDED BY REPUBLIC SERVICES, AND ESTABLISHING AN EFFECTIVE DATE."

STAFF REPORT: Exhibit A: 03/20/18 Republic Services Letter
Exhibit B: Resolution No. 1187

ACTION: Motion to Approve Resolution No. 1187, "A RESOLUTION APPROVING A \$2.00 PER MONTH RATE INCREASE FOR SOLID WASTE MANAGEMENT SERVICES PROVIDED BY REPUBLIC SERVICES, AND ESTABLISHING AN EFFECTIVE DATE."

8. The matter of Approving Resolution No. 1188, "A RESOLUTION EXTENDING THE CITY OF HARRISBURG'S WORKER'S COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF HARRISBURG FOR THE POLICY YEAR 2018-2019."

STAFF REPORT: Exhibit A: Resolution No. 1188

ACTION: Motion to Approve Resolution No. 1188, "A RESOLUTION EXTENDING THE CITY OF HARRISBURG'S WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF HARRISBURG FOR THE POLICY YEAR 2018-2019."

9. The matter of Approving Resolution No. 1189, "A RESOLUTION AMENDING THE CITY OF HARRISBURG EMPLOYEE MANUAL, POLICY NO. 107 HIRING POLICIES; POLICY NO. 139 CONFIDENTIAL CITY INFORMATION; APPENDIX A, NEW EMPLOYEE ORIENTATION CHECKLIST AND APPENDIX E, EXIT INTERVIEW FORM."

STAFF REPORT: Exhibit A: Redlined Policy No. 107
Exhibit B: Redlined Policy No. 139
Exhibit C: Redlined Appendix A
Exhibit D: Redlined Appendix E
Exhibit E: Resolution No. 1189

ACTION: Motion to Approve Resolution No. 1189, "A RESOLUTION AMENDING THE CITY OF HARRISBURG EMPLOYEE MANUAL, POLICY NO. 107 HIRING POLICIES; POLICY NO. 139 CONFIDENTIAL CITY INFORMATION; APPENDIX A, NEW EMPLOYEE ORIENTATION CHECKLIST AND APPENDIX E, EXIT INTERVIEW FORM."

10. The matter of Proclaiming May 2018 as Mental Health Month.

STAFF REPORT: Exhibit A: Mental Health Month Proclamation

ACTION: N/A

11. The matter of Hearing a Report from H.A.R.T. Community Center Executive Director Maggie Cooley.

ACTION: N/A

12. The matter of Approving a Parade Permit for the Harrisburg Festival and Events Association 4th of July Parade.

STAFF REPORT: Exhibit A: Permit Application

ACTION: Motion to Approve the 2018 Old Fashioned 4th of July Parade Permit, Subject to Conditions of Approval.

13. Other

14. Adjourn