



## Harrisburg City Council Agenda

August 14, 2018

Harrisburg Senior Center – 354 Smith St.

6:30PM

Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Sarah Puls, and Adam Keaton  
Meeting Location: Senior Center ~ 354 Smith St.

### **PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *The City of Harrisburg is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655.*

1. Call to order and roll call by Mayor, Robert Duncan
2. Concerned citizen(s) in the audience. (Please limit presentation to two minutes per issue.)
3. The matter of Thanking City Councilor Sarah Puls, and Administering the Oath of Office

**ACTION:** Councilor Sarah Puls will be resigning due to her pending ineligibility as a City Councilor. Mayor Duncan will be appointing citizens to Sarah's position, (A term ending Dec 31, 2020), and John Loshbaugh's former position (A term ending Dec 31, 2018).

4. The matter of Approving the Consent List

*Consent List Approval: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.*

**ACTION:** The Adoption of the Consent List will approve the following:

1. The payment of the July 2018 Bills
2. The Out of State Travel for the City Administrator
3. The Out of State Travel for the Finance Officer

5. The matter of a Discussion(s) with Other Agencies.

**IF REPRESENTATIVES OF EITHER AGENCY ARE PRESENT, A DISCUSSION FROM THE LINN COUNTY SHERIFF'S OFFICE, AND/OR THE HARRISBURG FIRE/RESCUE DISTRICT CAN BE HELD AT THIS TIME.**

6. The matter of Amending an Ordinance Declaring Who can Serve as Library Board Secretary. This is Ordinance No. 964, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 2.20.030."

**STAFF REPORT:** Exhibit A: Email Requesting Amendment from Library Board Chair  
Exhibit B: Draft Ordinance No. 964

**ACTION:** Motion to approve Ordinance No. 964, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 2.20.030."

7. The matter of Approving Resolution No. 1201, "A RESOLUTION CLARIFYING THE AUTHORITY OF THE FINANCE OFFICER TO EXECUTE ENVIRONMENTAL REVIEW DOCUMENTS RELATED TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE LINN COUNTY HOUSING REHABILITATION PARTNERSHIP HOME REPAIR PROGRAM."

**STAFF REPORT:** Exhibit A: Resolution No. 1201

**ACTION:** Motion to Approve Resolution No. 1201, "A RESOLUTION CLARIFYING THE AUTHORITY OF THE FINANCE OFFICER TO EXECUTE ENVIRONMENTAL REVIEW DOCUMENTS RELATED TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE LINN COUNTY HOUSING REHABILITATION PARTNERSHIP HOME REPAIR PROGRAM."

8. The matter of Approving Resolution No. 1202, "A RESOLUTION SUPPORTING THE LINN COUNTY OUTDOOR ASSEMBLY PERMIT FOR THE WILLAMETTE COUNTRY MUSIC FESTIVAL IN 2019."

**STAFF REPORT:** Exhibit A: Resolution No. 1202

**ACTION:** Motion to approve Resolution No. 1202, "**A RESOLUTION SUPPORTING THE LINN COUNTY OUTDOOR ASSEMBLY PERMIT FOR THE WILLAMETTE COUNTRY MUSIC FESTIVAL IN 2019.**"

9. The matter of Considering a Modification to the Type of Minutes Prepared for the City Council Meetings

**ACTION:** Motion to Allow Consent to the City Recorder Creating a Complete Audio Recording, and Written Minutes of Each City Council Meeting, Including Members Present, Motions, Proposals, Resolutions, Orders, Ordinances and Measures Proposed and their Disposition, and the Results of All Votes, as well as the vote of each member by name if not unanimous.

10. The matter of Discussing How to Structure the Main Street Presentation on August 28, 2018

**STAFF REPORT:** Exhibit A: Event Flyer

**ACTION:** Motion that Staff can Advertise a Community Meeting to hold the Main Street Program Presentation in Lieu of the Standard Work Session Format.

11. Other.

12. Adjourn