



## Harrisburg City Council Agenda December 11, 2018 6:30PM

Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, Charlotte Thomas, and Youth Advisor Spencer Tucker  
Meeting Location: Senior Center ~ 354 Smith St.

### **PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655.*

1. Call to order and roll call by Mayor, Robert Duncan
2. Concerned citizen(s) in the audience. (Please limit presentation to two minutes per issue.)

3. Consent List Approval: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

The matter of Approving the Consent List

**STAFF REPORT:** The Consent List is in the Council Packet

**ACTION:** The Adoption of the Consent List will approve the following:

1. The payment of the November 2018 Bills
2. The minutes for November 13, 2018

4. The matter of a Discussion(s) with Other Agencies.  
**IF REPRESENTATIVES OF EITHER AGENCY ARE PRESENT, A DISCUSSION FROM THE LINN COUNTY SHERIFF'S OFFICE, AND/OR THE HARRISBURG FIRE/RESCUE DISTRICT CAN BE HELD AT THIS TIME.**

5. The matter of Discussing a Code Enforcement Issue at 930 Red Clover Court

**STAFF REPORT:** Exhibit A: Fence Permit for 930 Red Clover Court

Exhibit B: Civil Dispute Agreement

Exhibit C: Complaint Evidence from Complainant and Property Owner

**ACTION:** N/A

6. The matter of Approving Resolution No. 1204, In order to Accept the Canvass of Election Votes from the November 6, 2018 General Election

**STAFF REPORT:** Exhibit A: Resolution No. 1204

**ACTION:** Motion to Approve Resolution No. 1204, "**A RESOLUTION ACCEPTING THE CANVASS OF ELECTION VOTES FROM THE NOVEMBER 6, 2018 GENERAL ELECTION FOR THE HARRISBURG CITY COUNCIL POSITIONS (MAYOR AND 3 COUNCIL POSITIONS.**"

7. The matter of Approving Resolution No. 1205 that Allows a Rate Increase on Solid Waste Management Services

**STAFF REPORT:** Exhibit A: 08/20/18 Republic Services Letter

Exhibit B: Resolution No. 1205

**ACTION:** Motion to Approve Resolution No. 1205, "**A RESOLUTION APPROVING A 5.7% RATE INCREASE FOR SOLID WASTE MANAGEMENT SERVICES PROVIDED BY REPUBLIC SERVICES, AND ESTABLISHING AN EFFECTIVE DATE.**"

8. The matter of Approving Resolution No. 1206, In order to Adopt Policy in Relation to Code of Conduct in Public Facilities

**STAFF REPORT:** Exhibit A: 11/8/2018 Library Board Minutes

Exhibit B: Draft Resolution No. 1206

**ACTION:** Motion to Approve Resolution No. 1206, "**A RESOLUTION ADOPTING COUNCIL POLICY 18-1.04 REGARDING CONDUCT BY THE PUBLIC IN CITY BUILDINGS.**"

9. The matter of Considering a New Liquor License Application for YB Corporation DBA EZ Stop Market & Deli

**STAFF REPORT:** Exhibit A: Harrisburg Liquor OLCC License Application

**ACTION:** Motion to Authorize the City Administrator or his Designee to Recommend to OLCC that the New Liquor License be Granted.

10. The matter of Placing City Councilor Biographies on the City Website, and Mayor and Councilor Email Accounts

**STAFF REPORT:** Exhibit A: Example Bios from nearby cities

**ACTION:** TBD

11. The matter of Appointing a Board Member and Alternate to Serve on the Oregon Cascades West Council of Governments Board of Directors

**ACTION:** Motion to Appoint \_\_\_\_\_, as Board Member, and \_\_\_\_\_, as an Alternate Member for the Oregon Cascade West Council of Governments Board of Directors

12. The matter of Discussing Council Involvement in Reviewing and Approving the City's Bills

**STAFF REPORT:** Exhibit A: Accounts Payable Policy

**ACTION:** TBD

13. The matter of Reviewing the 1st Quarter FY 2018-2019 Financial Report Document

**STAFF REPORT:** Exhibit A: 1st Quarter Financial Report

**ACTION:** Motion to Approve the 1st Quarter Financial Report for FY 2018-2019

14. Other.

15. Adjourn