



## Harrisburg City Council Minutes June 24, 2015

The Harrisburg City Council met on this date at City Hall, located at 120 Smith St., at the hour of 6:32PM. Presiding was Mayor Robert Duncan. Also present were as follows:

- Kimberly Downey
- Don Shipley
- Mike Caughey
- John Loshbaugh
- City Administrator Brian Latta
- City Recorder/Assistant City Administrator Michele Eldridge
- Public Works Director Chuck Scholz
- Finance Officer Tim Gaines

Absent this evening were Councilors Robert Boese, Sarah Puls, and Youth Advisor Bo Kelson.

The matter of Approving Resolution No. 1105, “**A RESOLUTION INCREASING REVENUES AND APPROPRIATIONS OF PASS THROUGH PAYMENTS FOR THE 2014-2015 FISCAL YEAR BUDGET**”.

**Staff Report:** Latta said in relation to the pass through payment with Linn County Planning and Building, we do budget conservatively. But the problem is with larger building permits, such as Isovolta and Life Bible Church. These permits drive the numbers way above what we budgeted. Therefore, we’ve created a resolution to allocate more money for the pass through payment.

- Caughey asked if this increased the line for next year’s budget.
- Gaines told him no, because the numbers are fixed now. We get 25% of the revenue for building permits, and they also keep the plan review fees. Doing this action gives the auditor the ability to not write us up in his audit report as going over budget in Materials and Services. It fluctuates from \$22,000 up to this year’s high of \$88,325. Again, this is just for audit trail purposes. If we went over, it’s not really a problem. We kept looking at the number and questioning it. For the next budget year, we will budget appropriately.
- Shipley **motioned to approve Resolution No. 1105, “A RESOLUTION INCREASING REVENUES AND APPROPRIATIONS OF PASS THROUGH PAYMENTS FOR THE 2014-2015 FISCAL YEAR BUDGET”**, and was **seconded** by Downey. **The City Council then voted unanimously to approve Resolution No. 1105, and therefore, the appropriation of \$68,444 as payment to Linn County.**

The matter of Approving the City Budget for Fiscal Year 2015-2016; and Resolutions Relating to the City Budget for FY 2015-2016, Including Utility Rates

**Finance Officer Report:** Gaines noted that there hadn't been any changes since the Budget Committee had approved the budget and referred it to the City Council for adoption.

- Downey **motioned to adopt the FY 2015-2016, and to adopt the following resolutions:**
  - Resolution No. 1106, **“A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1080, AND ESTABLISHING AN EFFECTIVE DATE”**
  - Resolution No. 1107, **“A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1081, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE”**
  - Resolution No. 1108, **“A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF HARRISBURG ESTABLISHING A SEWER USER FEE, REPEALING RESOLUTION NO. 1082, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE”**
  - Resolution No. 1109, **“A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2015-2016”**
- Downey was **seconded** by Caughey, and the **City Council voted unanimously to approve Resolutions 1106, 1107, 1108, and 1109, and therefore adopting the FY Budget for FY 2015-2016, as well as utility rates for FY 2015-2016.**

The matter of Approving Resolutions Relating to State Revenue Sharing for FY 2015-2016

**Staff Report:** Latta noted that these resolutions are what help us get money through the state revenue sharing system. If we didn't adopt these, we wouldn't get the funds.

- Shipley **motioned to approve Resolution No. 1110, “A RESOLUTION CERTIFYING THAT THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY”**. He was **seconded** by Loshbaugh, and the **City Council voted unanimously to approve Resolution No. 1110, verifying that the City meets the state eligibility standards to receive state revenue sharing funds.**
- Shipley then **motioned to approve Resolution No. 1110, “A RESOLUTION DECLARING THE CITY OF HARRISBURG’S ELECTION TO RECEIVE STATE REVENUES IN FY 2015-2016”**. He was **seconded** by Loshbaugh, and the **City Council voted unanimously to approve Resolution No. 1110, which states that we wish to receive state revenue sharing funds.**

Others:

Garage Sale & Harvest Festival

- Latta commented this is always a busy time of the year. We will hold our annual garage sale on August 15<sup>th</sup>. The Community Cleanup has historically been held this weekend,

but we've moved it to the weekend following the garage sale. The containers will be located near the water plant this year. In addition, the Harvest Festival planning is well under way.

#### Public Works Report:

- Scholz said that he had recently crossed an item off of his pet peeve list. That consists of all the stuff he wants to change, or investigate. Well No. 5 and Well No. 7 sit right next to each other. Because of a shared electrical source, the two wells can't operate at the same time. Now we are approximately 80% through making the changes to separate the power source for the two wells. By separating them, we should be able to increase the capacity to about 70 gallons per minute. Now we will just have to fine tune the pump station, but that's just programming issues. When the wells are running 24/7 all the time, it's not good for them. Previously, the others could be producing full tilt, but Well No. 7 just sat idle.
- Caughey asked if this was a cost saving measure from the power company.
- Scholz told him no; we are however, cost saving on our own labor. That's because of the controls, and how we were doing it.
- Loshbaugh told him that he felt it should have been done ten years ago.

#### Law Enforcement Contract

- Caughey asked if we have a contract back from the Linn County Sheriff's office yet?
- Latta told him no, not yet. He talked with Linn County sheriff's department recently; the Sheriff said that it's in the hands of the attorney's. They are reviewing it, and they'll get to it when they get to it. There is really not an issue anymore with it. It's just getting the attorneys' to review the contract, and for the Linn County Commissioners to sign it.
- Caughey said that he was concerned about the 4<sup>th</sup> of July
- Latta told him that we will have 4 deputies here on the 4<sup>th</sup> of July; there will be 4 during the parade, and at night. During the day, they will have two on hand.
- Shipley thought he had seen a new deputy.
- Latta told him that likely was Sergeant Greg Klein. We had a meeting with him about the 4<sup>th</sup> of July.

Shipley asked if he had been with Linn County before. Latta told him that he's been a deputy for 20 years, it wasn't sure if it's always been with Linn County. He's the main sergeant working with the contract cities. Caughey asked if he had been briefed on our expectations and for conditions on the 4<sup>th</sup> of July. Latta told him that's what he was here for. We gave him our expectations, plus went over where they will be located. Downey said that usually, Sergeant Kelley has been by to see Council before the 4th of July. It's not a problem, but she would like for them to be here.

Latta asked Eldridge if Sergeant Klein had indicated if he was going to be here tonight; Eldridge told him that was Sergeant Klein's original plan. Loshbaugh reminded everyone that they might schedule more people, but they could get called away to something big going on elsewhere. Latta said that he would check in with the sergeant tomorrow. He personally was

disappointed in law enforcement last year, and they are being reactive to that, instead of being pro-active. He would like to visit them with staff members. Last year, we had only two deputies for part of the day. He's more encouraged with what he's seen so far this year.

Restrooms at Priceboro Park Progress Report

- Shipley asked for an update on the restroom at Priceboro Park.
- Scholz told him that the parts are all in, and throughout the summer, they will build slowly on it, given everything else that is going on. We have all the interior and exterior parts, so it's just a matter of having time to build.
- Caughey commented that there are so many activities taking place on the end of Siuslaw!
- Scholz said that it will help that system a lot. That manhole out there was incredibly deep, and it increased the amount of ground water that was coming in. So we'll be in there to shore that up. We stopped draining the field across the street, and running it through our pump station. We took the rodder down there, and dug it all out, and worked on the connections there. We will continue to work on that in the future.

Miscellaneous Issues

- Loshbaugh commented that he would like the deputies to watch the area at 7<sup>th</sup> Place & Burton, because there are numerous amounts' of firework's that are larger than the event fireworks. He's told the deputies before, but felt it fell on deaf ears. He said that it's obviously mortars.
- Eldridge commented that during collections for the 4<sup>th</sup> of July during the week prior, several residents at the end of Smith and Monroe Streets said that they were really worried about fire conditions next door to them.
- Kay Barnett asked if Public Works could take a look at the swings; the divots are so deep, that she can't touch her feet on the ground.

**With no further business, the City Council meeting adjourned at the hour of 6:59PM.**

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Mayor

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City Recorder