



# Harrisburg **PERSONNEL COMMITTEE**



Chairperson Kimberly Downey, Mike Caughey & Robert Boese

## Meeting Agenda

**Date:** Tuesday, March 7, 2017  
**Time:** 6:00pm  
**Place:** City Hall, 120 Smith St.  
**Exhibits:** a. Minutes of February 7, 2017

### Items

1. Roll call and approve the minutes for February 7, 2017
- 2.a. **SUBJECT:** Review and Discuss Employee Manual Policy No. 111; Hours of Work and Work Schedules in relation to Exempt Employees, and related survey.
- 2.b. **ACTION:** TBD
- 3.a. **SUBJECT:** Review and Discussion in Regards to the City Administrator Salary
- 3.b. **ACTION:** TBD
4. Other/adjourn.

a. Mayor Robert Duncan  
Brian Latta, City Administrator  
Chuck Scholz, PW Director  
Albany Democrat-Herald  
Attn: Alex Paul  
PO Box 130  
Albany, OR 97321

Michele Eldridge, City Recorder/Asst. City Administrator  
Tim Gaines, Finance Officer  
Lou Willcox via kaizan@comcast.net  
Tri-County Tribune