



Harrisburg Personnel Committee
Minutes Summary for November 1, 2016

Date: November 1, 2016

Time: 6:05PM

Place: City Hall, located at 120 Smith St.

Committee members present: Kimberly Downey, Rob Boese and Mike Caughey. Also present were City Administrator Brian Latta (6:20), and City Recorder/Asst. City Administrator Michele Eldridge.

Called to order by Chairperson Downey at 6:04PM

1. *Caughey motioned to approve the minutes for September 6, 2016, and was seconded by Boese. Passed unanimously.*

- 2.a. **SUBJECT:** Discussion and Review of the 2016 Salary Survey/Wage Analysis Project.
- 2.b. **ACTION:** Discuss and Review the Salary Survey staff report and materials from the Local Government Personnel Institute (LGPI)
- 2.c. **MOTION:** Caughey motioned to direct the City Recorder/Asst. City Administrator to formally ask LGPI for a fixed bid, and to proceed with the wage analysis survey for City employees, as discussed and modified during the Personnel Committee meeting. Seconded by Boese, and passed unanimously.
3. **Other:** None

The Committee adjourned the meeting at 6:40p.m.